

Guide to open a new submission

Find your call in the [Funding and Tender's portal](#) by typing your call's name in the search box (e.g 2019 AdG)



European Commission

Funding & tender opportunities

Single Electronic Data Interchange Area (SEDIA)

SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

Legal Entity and Bank Account validations tasks will experience issues in the Grant Management Services on Monday, 24.06.2019, between 20:00 and 21:30 CET. The Identity, Bank Account, Contracts and Payments functionalities in the Experts Area of the F&T Portal will be unavailable on Monday, 24.06.2019, between 20:00 and 21:30 CET.

Type your Keywords

Match whole words only

GRANTS TENDERS

Filter by submission status

FORTHCOMING OPEN CLOSED

Filter by programme (only for grants)

Select a Programme...

Filter by call for tender

Select a Call...


Funding and tenders

Sort by: opening date title ID

Loading data...

Download all funding and tender opportunities to your calendar or subscribe to the RSS feed (unfiltered).

See all calls for tenders published by EC



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ERC-2019-ADG

Match whole words only

GRANTS TENDERS

Filter by submission status

FORTHCOMING OPEN CLOSED

Filter by programme (only for grants)

Select a Programme...

Filter by call for tender

Select a Call...

Clear filters

Funding and tenders

Sort by: opening date title ID

1 results


Download all funding and tender opportunities to your calendar or subscribe to the RSS feed (unfiltered).

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Grant **ERC Advanced Grant ERC-2019-ADG**

Types of action: Advanced Grant | Programme: Horizon 2020

Open for submission *Opening date: 21 May 2019* *Deadline model: single-stage* *Deadline date: 29 August 2019*



Select the correct call and click on the call's title to open the link

A new page will open with info about the status of the call,

Go to top

Topic description

Conditions and documents

Partner Search

Submission service

Get support

Call Updates

Go back to search results

Select your type of action to start submission

To access the Electronic Submission Service, please click on the submission-button next to the type of action that corresponds to your proposal. You will then be asked to confirm confirmation, you will be linked to the correct entry point.

To access existing draft proposals for this topic, please login to the Funding & Tenders Portal and select the My Proposals page of the My Area section.

Type of Action: Advanced Grant [ERC-ADG] **Start SUBMISSION**

Get support

Online manual "Submit a proposal"

IT HOW TO "Submission of Proposals"

Go to top

scroll to the bottom of the page to find the “Start SUBMISSION” button and click it.

A warning will appear to confirm the call’s name you want to apply to, click “Confirm”

Please confirm your choice of topic and type of action

You selected this topic: ERC Advanced Grant - ERC-2019-ADG

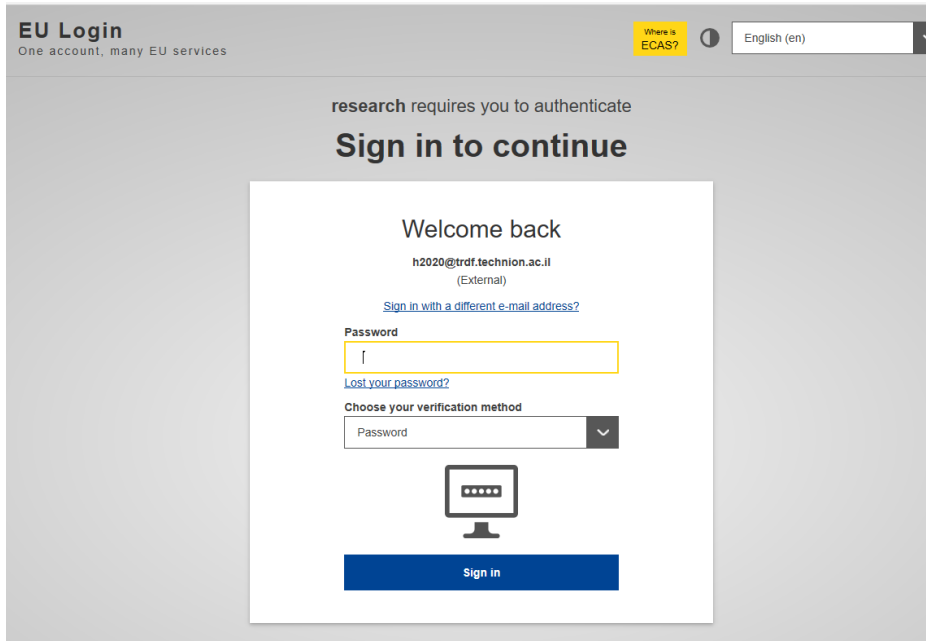
You selected this type of action: Advanced Grant [ERC-ADG]

Related Call: Call for proposals for ERC Advanced Grant

Topic and type of action for the call, cannot be changed subsequently in the submission system.

CANCEL CONFIRM

You will be automatically redirected to log in to the EU portal.



The screenshot shows the EU Login portal interface. At the top left, it says "EU Login" with the tagline "One account, many EU services". To the right, there is a yellow button that says "Where is ECAS?" and a language dropdown menu set to "English (en)". The main heading reads "research requires you to authenticate" followed by "Sign in to continue". The central form area is titled "Welcome back" and displays the email address "h2020@trdf.technion.ac.il (External)". Below the email, there is a link: "Sign in with a different e-mail address?". The form includes a "Password" field with a yellow border, a "Lost your password?" link, and a "Choose your verification method" dropdown menu currently set to "Password". At the bottom of the form is a blue "Sign in" button.

If you don't have a user, then you can register by following [this link](#). Make sure you use your TECHNION email to do this.

Once you sign in, you will appear automatically on "Step 3" of the submission.

In this step:

- When selecting your organization, search for the Technion (NOT TRDF) **PIC: 999907720**.

PIC* Short name*

Organisations you have been previously associated with. Click to select.

PIC: 999907720 TECHNION - ISRAEL INSTITUTE OF TECHNOLOGY SENATE BUILDING TECHNION CITY HAIFA, IL VAT: IL557585585	
PIC: 999845640 UGOE WILHELMSPLATZ 1 GOTTINGEN, DE VAT: DE286005408	PIC: 999992401 CEA RUE LEBLANC 25 PARIS 15, FR VAT: FR43775685019

Search for your organisation PIC

- Choose your role as Principal investigator

Your Role

Please indicate your role in this proposal

Principal Investigator

Main Host Institution Contact

Contact

- Fill in an acronym, short summary (abstract) and panel. **These info can be changed at any time until the deadline.** You must fill these, you'll see an error message if you don't.

Your Proposal

Please choose an acronym for your proposal. It will appear also in the "General Information" section of the submission form Part A and can also be updated there.

Acronym* Please restrict acronym to latin characters only

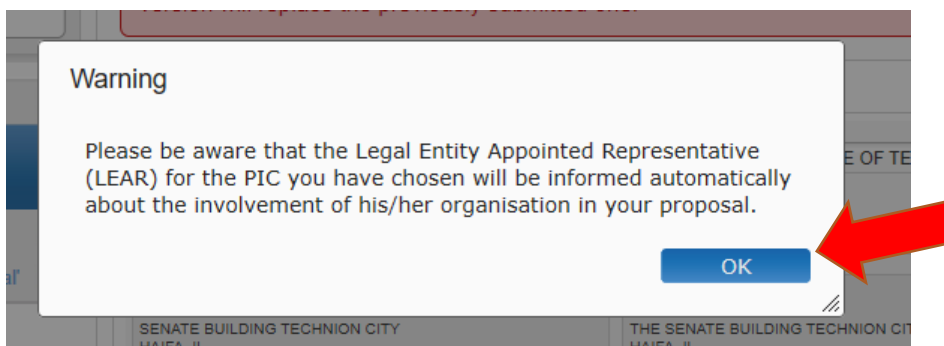
Short Summary (max. 2000 characters)*
Character count: 18

ERC Panel*

next >>

To continue, click the green “next” button at the bottom.

You will receive a warning that the Technion will be informed of you opening a submission. Click “OK”



Another warning will pop up asking to accept the terms of Evaluation. (You cannot submit without agreeing to this).
Click “accept”

Please enter the following information to create a draft proposal. Please note that items with a star (*) are mandatory.

Submission and Evaluation of Proposals Assent Disclaimer

Please read and accept this disclaimer to proceed with the creation of your draft proposal:

Proposal pre-registration data

1. In order to plan the evaluations, the Commission services need access to a limited amount of information about your draft proposal (the so called pre-registration data) prior to call deadline. The pre-registration data is limited to: call, topic, type of action, Participant Identification (PIC) code of the participating organisation(s), project acronym, short summary and - where applicable - panel and keywords. **Neither the Part B nor any annexe(s) form part of the pre-registration data that can be accessed by the European Commission services before the call deadline.**
2. You do not have to list sensitive/confidential information in the 'Short Summary' (entered on Step 3). Where relevant, sensitive/confidential information can be added to the 'Abstract' field in the Part A administrative form at a later stage in the submission process; this Abstract is not included in the pre-registration data. Therefore, please provide as the 'short summary' the relevant information (keywords, non-confidential information) for the planning of the evaluation.

I agree that the pre-registration data becomes available to the European Commission services prior to call closure.

I wish that the pre-registration data does not become available to the European Commission services prior to call closure. (Applicants are advised to use this option only in well justified cases, as it hinders the planning of the evaluation process and the timely processing of proposals).

Part B


3. **File format:** For the Technical Annex (part B) you must use exclusively PDF ("portable document format", compatible with Adobe Acrobat version 5 or higher, with embedded fonts). Annexes might have an obligatory page limit. Please check for the number and type of mandatory or optional annexes for the call in the relevant call documentation. For annexes where page limits apply, excess pages will be automatically made invisible, and will not be taken into consideration by the experts. Users will receive a warning when trying to submit an annex with excess pages.
4. **Time constraints:** Preparation and uploading of the PDF formatted technical annex may take some time. You should ensure that this has been completed in time, well before the call closure deadline.

Submission

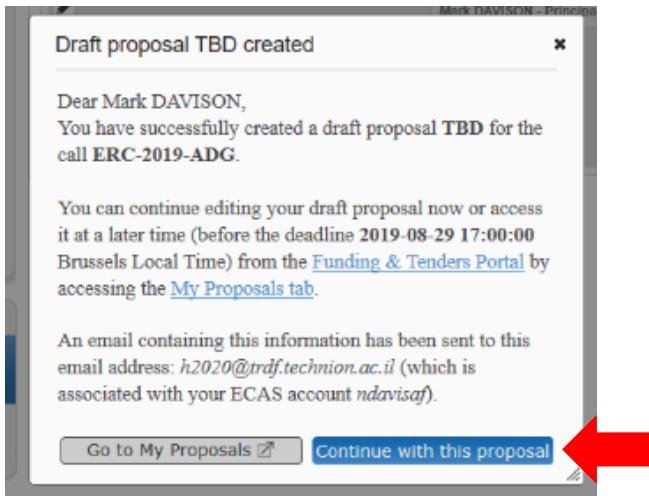
5. Proposals must be submitted prior to the call closure deadline. Likewise, modifications to proposals or uploaded attachments are also required to be submitted prior to the call closure deadline or they will not be taken into account. Proposals may be submitted or withdrawn at any time prior to the call closure deadline. There is only ever one version of a submitted proposal, as submission over-writes the previous version.

Personal Data

6. We will process personal data in accordance with Regulation (EU) 2018/1725 and according to the "notifications of the processing operations" to the Data Protection Officer (DPO) of the Commission/Agency (publicly accessible in the DPO register). Read more on the [Legal Notice of the Portal](#).

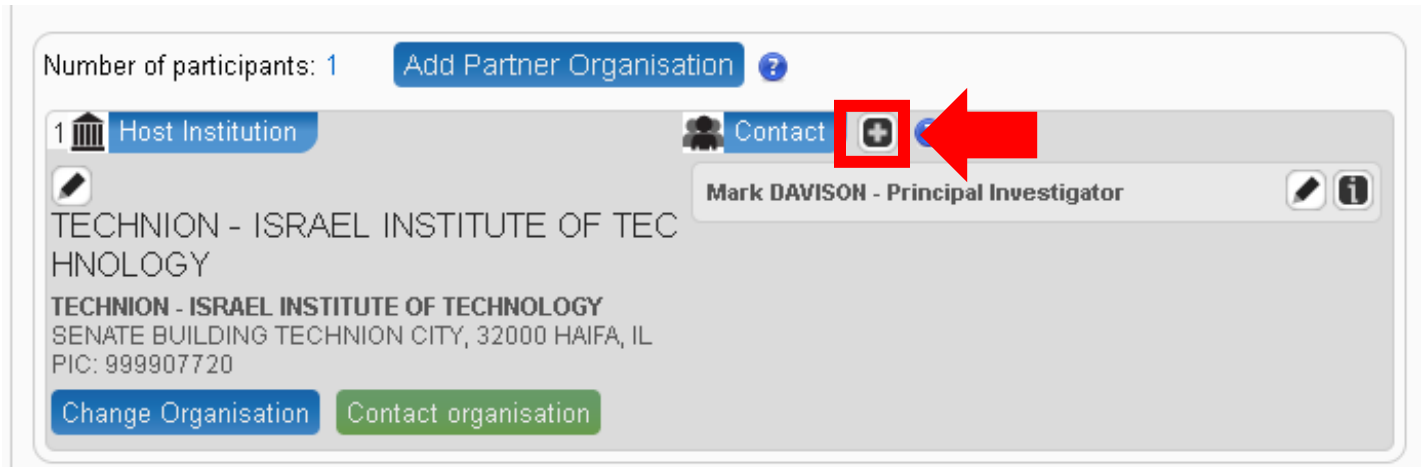


A pop up message will inform you that your draft proposal



has been created. Click “continue with this proposal”

In step 4 you must add the contact for the host institution.



Fill in the form with the following information

Add Mark Davison as Main Host Institution Contact with full access and email address: H2020@trdf.technion.ac.il , click OK:

Add contact

TECHNION - ISRAEL INSTITUTE OF TECHNOLOGY

Please enter the contact name and details: ?

Project Role: Main Host Institution Contact

Access rights: Coordinator contact (full access)

First Name *: Mark

Last Name *: Davison

Email Address *: H2020@trdf.technion.ac.il

* required field

OK Cancel

Result will look like this:

Number of participants: 1 Add Partner Organisation ?

1 **Host Institution**

TECHNION - ISRAEL INSTITUTE OF TECHNOLOGY

SENATE BUILDING TECHNION CITY, 32000 HAIFA, IL
PIC: 999907720

Change Organisation Contact organisation

Contact

- Principal Investigator

Mark Davison - Main Host Institution Contact

Continue to Step 5 by clicking on the “next” button at the bottom of the page:

login | funding scheme | create draft | **parties** | edit proposal | submit

Step 4

Manage Your Related Parties

ERC-2019-ADG

USER NAME: Mark DAVISON

TOPIC: ERC-2019-ADG

TYPE OF ACTION: ERC-ADG

ACRONYM: A.B.C. TEST

DRAFT ID: SEP-210596742

DEADLINE (Brussels Local Time): THU 29 August 2019 17:00:00

58 days left until closure

Check Config

Download Part B Templates

Visit our 'How to' user guide

Visit our 'H2020 Online Manual'

Parties

In this step you as coordinator should manage and review the participants of your proposal. Only you as coordinator can edit the elements on this screen.

Note: Your changes will be applied only after you click the "Save Changes" button.

Number of participants: 1 [Add Partner Organisation](#)

Host Institution

Contact

Mark DAVISON - Principal Investigator

Mark Davison - Main Host Institution Contact

TECHNION - ISRAEL INSTITUTE OF TECHNOLOGY

TECHNION - ISRAEL INSTITUTE OF TECHNOLOGY
SENATE BUILDING TECHNION CITY, 32000 HAIFA, IL
PIC: 999907720

[Change Organisation](#) [Contact organisation](#)

[next >>](#)

done | Version: 20190529_1141 - Service Desk: DIGIT-EFP7-SEP-SUPPORT@ec.europa.eu (+32 2 29 92222)

In Step 5 you will see:

Step 5
Edit Proposal

ERC-2019-ADG

USER NAME
Mark DAVISON

TOPIC
ERC-2019-ADG

TYPE OF ACTION
ERC-ADG

A.B.C.
ACRONYM
TEST

DRAFT ID | SEP-210596742

THU
29
DEADLINE (Brussels Local Time)
August 2019 17:00:00

58 days left until closure

Check Config

Download Part B Templates

Visit our 'How to use user guide'

Visit our 'How to use online Manual'

Edit Proposals' Forms

In this step you can edit the administrative forms and upload the proposal itself. ?

WARNING: This proposal contains changes that have not yet been submitted...

Administrative Forms

Edit will open the forms. ?

edit forms view history print preview

Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. ?

Part B1	upload	⊗ ?
Part B2	upload	⊗ ?
Host Support Letter	upload	⊗ ?
Extra annex 1	upload	? ?
Extra annex 2	upload	? ?
Extra annex 3	upload	? ?
Extra annex 4	upload	? ?
Extra annex 5	upload	? ?
Extra annex 6	upload	? ?
Extra annex 7	upload	? ?
Extra annex 8	upload	? ?

<< Step 4 - Parties validate submit

- The button to “edit forms” (1). These online forms must be correctly filled and are a requirement for submission. You will find the “ethics self-assessment” questioner here.
- The link to download the B1 and B2 templates (2).
- Information about the proposal and Deadline (3)

- Buttons to upload all required documents (4) including:
 - Part B1 and B2
 - HI letter
 - PhD diploma (with visible date)
 - Translated Children's birth certificates (must be uploaded for the automatic maternity extension)
 - Ethics Annex
 - Other extension documents
 -
- The "submit" button (5). By clicking this, you will be submitting your proposal. A proposal can be submitted multiple times and only the last submitted version will be actually used.